

**KC Department of Adult & Juvenile Detention
APPLICANT QUESTIONNAIRE**

Name:
(print)

Date:

Position: CORRECTIONS OFFICER

Announcement # 06RF5821

- Have you applied for a job with the King County Department of Adult and Juvenile Detention within the last two years? ☐ No ☐ *Yes
If yes, *please specify approximate date and position(s) previously applied for:

In addition to the general application requirements listed in "Forms and Materials Required", candidates for employment with DAJD must also complete this **Applicant Questionnaire**. These forms will be screened to determine eligibility to be considered. Please answer the following employment related questions and background questions. Please answer carefully. **All answers will be verified in the course of the required background investigation and polygraph examination.**

Dishonest answers or omitted facts in any part of the application process will be grounds for rejecting your application. A positive response (yes) to the background investigation screening questionnaire will not necessarily exclude you from employment. However, if you are later found to have provided dishonest responses to this questionnaire, you may be ineligible for employment. If in doubt, please provide a written explanation in the space provided at the bottom of the questionnaire.

POSITION REQUIREMENTS: Minimum requirements and conditions for DAJD positions vary, please note "Minimum Qualifications" listed on the position announcement. Responses to the following items will be screened to determine if you meet the minimum qualifications, position requirements, and/or conditions for the position you are applying for:

▪ Do you have a high school diploma or G.E.D.?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
▪ Will you be age 21 or older by the date this announcement closes?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
▪ Do you possess a valid Washington State Driver's License or can you obtain one by the date of employment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
▪ Are you willing to work at any facility location (Seattle or Kent) or any hours/shift, including days, swing, graveyard, weekends and holidays?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>Corrections Officer and Detention Officer Candidates must pass a physical ability test (PAT) administered at the Washington State Criminal Justice Training Center. The PAT requirement includes the ability to do 19 push-ups, 15 sit-ups within one minute, and, a timed 1.5 mile run. Candidates will also be required to successfully complete a pre-qualification based on the described PAT before proceeding to the background investigation process.</p>		
▪ Are you able to meet the PAT requirements as described above?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
▪ Are you willing to complete the DAJD physical pre-qualification process?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>All candidates for employment with DAJD must undergo a thorough background investigation process. This process includes a polygraph examination, investigation for criminal activity, traffic records, conviction records, employment and education history, character and reputation in the community, etc. Selected positions may also require psychological testing and evaluation, and a pre-employment general medical physical. Applicants may be rejected for criminal behavior, drug use, or any indications in the areas listed in the "Background Investigation Screening" questionnaire.</p>		
▪ Are you willing to undergo a background investigation process as described above?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
▪ Are you willing to undergo psychological testing and evaluation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
▪ Are you willing to undergo a pre-employment medical examination?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**KC Department of Adult & Juvenile Detention
BACKGROUND INVESTIGATION SCREENING FORM**

BACKGROUND INVESTIGATION SCREENING: Response to the following items will be screened to determine if you meet the background requirements for employment with DAJD. Please answer the following questions carefully. All answers will be verified in the course of the required background investigation process. **Use or involvement with any illegal drugs and/or criminal convictions in an Adult Criminal Court within the time limits listed on this questionnaire will prohibit further consideration.**

1. Have you been convicted of a felony in an adult criminal court in the last ten years? (Note: you must indicate "yes" if you were EVER convicted even if the charges were later dismissed, expunged, deferred, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Have you been convicted of a misdemeanor offense in the last three years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Have you had your drivers license revoked, or have you been convicted of a DUI, reckless driving, or hit and run in the last three years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Have you bought, sold, offered to sell, possessed, or transported marijuana within the last five years? (This includes unknowingly transferring or possessing.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Have you used marijuana in the last three years? (This includes using even once or experimenting.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
For purposes of the following two questions (6 and 7), illegal drugs/narcotics/controlled substances will include the following: Cocaine, opiates, hallucinogenic drugs, PCP, mushrooms, LSD, meth, heroin, amphetamines, methamphetamine, barbiturates, ecstasy, opium, or oxycontin.		
6. Have you bought, sold, offered to sell, possessed, manufactured, delivered, possessed with intent to manufacture or deliver a controlled substance, or transported any other controlled substance or other illegal drugs/narcotics as described above within the last seven years? (This includes unknowingly transferring or possessing.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7. Have you illegally used any other controlled substance or other illegal drugs/narcotics (listed in question 6 above) within the last seven years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Have you ever used illegal drugs/narcotics or non-prescribed prescription drugs while employed or after being employed by a criminal justice agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9. Have you ever been terminated or resigned in lieu of termination from another criminal justice agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10. Have you ever been convicted of domestic violence or related offenses involving physical violence? (This includes having a court order or violating a court order that restrains such person from harassing, stalking, or threatening a domestic partner of such person or child of such domestic partner or person, or engaging in other conduct that would place a domestic partner in reasonable fear of bodily injury to the partner or child.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11. Have you ever had any intimate contact with inmate(s), former inmate(s), or detained individuals while employed with a criminal justice agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12. Have you ever been disciplined for sexual, racial or other harassment or discrimination or left employment prior to the outcome of an investigation related to alleged harassment or discrimination by you?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Please use this space to explain, expand or qualify your response(s) to any of the above questions, attach additional sheets if needed:

I certify that the above information is truthful and accurate and understand that this information will be verified in the course of the required background investigation process.

Signature: _____

Date: _____